

**SPEED POST**

F.No.Admn.8/NSS/PAC/2013-14  
Government of India  
**Ministry of Youth Affairs & Sports**  
NSS PROGRAMME ADVISER'S CELL

12/11, Jamnagar House,  
NEW DELHI – 110 011.  
Tele/Fax: 23382991; 23073324  
E-mail: [pacnss@gmail.com](mailto:pacnss@gmail.com)

**August 8<sup>th</sup>, 2013**

To  
As per List enclosed.

**Sub.: Printing of Annual Report for the year 2012-13 of National Service Scheme (NSS).**

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Dear Sir,

National Service Scheme (NSS) Centrally sponsored scheme under the Ministry of Youth Affairs & Sports, Department of Youth Affairs, Programme Adviser's Cell NSS, a subordinate office proposes to publish its NSS Annual Report for the year 2012-13 containing graphics, photographs and art work. The cover and inside pages will be printed in 4 colours. The estimated work for Annual Report is as under:-

**i) Designing:**

- a) Top cover;
- b) Back cover;
- c) Layout for graphics 4-5;
- d) Layout of photographs 10-15;
- e) Layout of inside pages about 40 (20 leaves);
- f) Overall presentation style.

**ii) Processing and printing of cover and inside pages.**

**iii) Specification of paper for cover and inside pages is as under:**

- a) Cover 300 GSM Imported art card.
- b) Inside pages 135 GSM imported art paper.

- iv) a) **Number of copies required**
1. 300 - English.
  2. 300 – Hindi
- b) **Size** A-4
- c) **Number pages** 80 (40 pages)

**v) Annual Report will be printed in 4 colours.**

2. The binding will be perfect to the satisfaction of the NSS Programme Adviser's Cell, New Delhi and the Annual Reports will be laminated.

3. Floppy/Disk of English & Hindi of the whole material of Annual Report will be provided to the NSS Programme Adviser's Cell after the printing job.

4. You are advised to see/obtain, as sample, a copy of the Programme Adviser's Cell's Report for the year 2011-12 at website of NSS: [www.nss.nic.in](http://www.nss.nic.in) under "Announcement".

5. If you are interested and in position to print the copies of documents, send your quotations for the above job. Please bear in mind while quoting your rates that you have to quote rates Inclusive all taxes, which should include all cover printing complete with designing of the material, photo scanning, planning, layout, composing, setting, processing binding, gloss/matt lamination of cover pages, packing and deliver in NSS Programme Adviser's 12/11, Jamnagar House, New Delhi.

6. The tenderers are required to produce certificate to prove their competence for undertaking the job in question and also furnish proof of their standing and goodwill. They should have two years of previous experience of having undertaken similar jobs in Ministries/Departments of the Government of India and duly supported by proper testimonials certificates. If any firm sends quotation and have no previous experience in this field, their quotation will not be considered.

7. An earnest money of Rs.10,000/- (Rupees Ten thousand only) in the form of DD/Pay order drawn in favour of the "DDO, NSS Programme Adviser's Cell, New Delhi" is required to be sent along with quotations, failing which the quotations will not be considered.

8. The successful tender shall be required to deposit a Performance Security of Rs.10,000/- (Rupees Ten thousand) in the form of FDR for a period of 1-1/2 years from the date of inception of the contract duly pledged in favour of the Programme Adviser, NSS Programme Adviser's Cell, 12/11, Jamnagar House, New Delhi.

9. You may submit your quotations in sealed cover for all items of work in a dedicated box placed at the reception desk of NSS Programme Adviser's Cell, 12/11, Jamnagar House, New Delhi latest by 23<sup>rd</sup> August, 2013 before 3.00 PM. The tender will be opened on the same day at 4.00 P.M. in the presence of representatives of the bidders. You may also indicate the rates per (+/-) 10 pages and furnish the following alongwith quotation:

1. Samples of the paper.
2. Copies of Annual Report or any other related material printed for Ministries.

10. Programme Adviser's Cell NSS reserves the right of accepting or rejecting any quotation in full or in part without assigning any reason.

Yours faithfully,

(S.K. SAWHNEY)  
Deputy Programme Adviser  
Tele: 23384513.

Copy to: The Joint Secretary & Programme Adviser (NSS), Ministry of Youth Affairs & Sports, Shastri Bhawan, New Delhi.

GOVERNMENT OF INDIA  
DIRECTORATE OF PRINTING  
'B' Wing Nirman Bhawan, New Delhi  
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**LIST OF PANELLED PRIVATE PRINTERS/BINDERS MAINTAINED BY THE DIRECTORATE OF PRINTING, NEW DELHI AS ON 20.06.2011.**

**'A' CLASS OFFSEET PRINTERS:**

1. M/s Indian Printing Works, Rani Jhansi Road, Jhandewalan, New Delhi.
2. M/s The Statesman Ltd., The Statesman House, Connaught Circus, New Delhi.
3. M/s The Union Printers Co-operative Industrial Society Ltd., 2216, Hardhian Singh Road, Karol Bagh, New Delhi.
4. M/s Veerendra Printer, 2216, Hardhian Singh Road, Karol Bagh, New Delhi – 110 005.
5. M/s Ashoka Offset Works, -60/3, GT Karnal Road, Industrial Area, Azadpur, Delhi.
6. M/s Mehta Offset Pvt. Ltd., Mehta House, A-16 (East), Naraina Industrial Area-II, New Delhi- 110 028.
7. M/s Akashdeep Printers, 20, Ansari Road Daryaganj, New Delhi.
8. M/s Pelican Press, A-45, Naraina Industrial Area, Phase-II, New Delhi.
9. M/s. Tara Art Press, B-4, Hans Bhawan, 1, B.S. 7afar Marg, New Delhi.
10. M/s. Nu-Tech Photolithographer, 4750/XI, Partap Street, 23, Daryaganj, New Delhi.
11. M/s. Daily Tej, 8, B.S. 7afar Marg, New Delhi.
12. M/s. Anand Brothers, C/146, Naraina Industrial Area, Phase-I, New Delhi.
13. M/s. Surya Print Process, 9/54, Kirti Nagar, New Delhi.
14. M/s. Public Printing Press (Delhi) Services, C/80, Okhla Industrial Area, Phase-I, New Delhi.
15. M/s, Karam Chand Thapar & Bros. (C.S.) Ltd., 85-A, Punchkuian Road. New Delhi.
16. M/s. Sarasvati Offset Printers (P) Ltd., Saraswati House, A-5, Naraina Industrial Area, Phase-11. New Delhi.
17. M/s. Go%versons Publishers (P) Ltd., Gulab House, Maya Puri Industrial Area, New Delhi.
18. M/s. New Model Impex Pvt. Ltd.. Jagjivan Vidya Bhawan, Link Road, Opp. Jhandewalan Extension, New Delhi- 110 055.
19. M/s. S. Narayan & Sons, B-88, Okhla Industrial Area, Phase-11, New Dellii-I 10020.
20. M/s. India Offset Press, A-1, Mayapuri Industrial Area, Phase-I, N.D.-1 10064.
21. M/s. Aravali Printers & Publishers (P) Ltd. W-30, Okhla Industrial Area, Phase-11, New Delhi- 110020.
22. M/s. Bengal Offset Works, 335, Khazoor Road, Karol Bagh, New Delhi-1 10 005.
23. M/S Ajanta Offset & Packagings Ltd. , 95-B Wazir ]in- Industrial Area, Delhi -52.
24. M/S Utility Forms Pvt. Ltd., AB-8, Safdarjung Enclave, New Delhi-110029.
25. M/S Viba Press Pvt. Ltd., C-66/3, Okhla Industrial Area , Phase-11, New Delhi-20.
26. M/s J.J. Offset Printers, 522, Patparganj Industrial Area, Delhi-1 10092.
27. M/s Everest Press, E-49/8, Okhla Industrial Area, Phase-11. New Delhi- 110020.
28. M/s Chaar Dishayen Printers, C-42, Gulmohar Park, New Delhi-I 10049.
29. M/s M.G. Printers Stationers. 1923, Gali Leshwa. Bazar Sita Rain, Delhi-1 10006.
30. M/s Samrat Press, B-88, Okhla Industrial Area, Phasse-II, New Delhi-1 10020.
31. M/s Goval Stationers, Shop No. 433, Gali Robin Talkies, Subzi Mandi, Delhi-110007.
32. M/s Prabliat Publicity, 2622. Kueha Cheilan, Daryaganj, New Delhi- 110002.33.
33. M/S Chandu Press, D-97, Shakarpur, De lhi-1 10092.
34. M/s. International Print-O-Pac Ltd, 13-205, Okhla ndl. Area, Phase-I, N.D.-1 10020.
35. M/s. Delhi Press, E-3, Jhandewalan 11'state, New Delhi-I 10055.
36. M/s. Gita Offset Printers, C-90, Okhla Indl. Area Phase-I, New Delhi- 110020.

37. M/s. Caxton Press, Caxton House, 2-E, Jhandewalan Extn., New Delhi-110055.
38. M/s Batra Art Press, A-4 1, Naraina Industrial Area, Phase-I1, New Delhi-1 10028.
39. M/s Salasar Imaging Systems, C-7/5, Lawrence Road, Industrial Area, New Delhi-1 10035.
40. M/s Personal Graphics & Advertiser Pvt. Ltd., Y-22, Okh1a Industrial Area, Phase-II, Delhi-20.