

F. No. P.29-1/NSS/PAC/2014  
Government of India  
Ministry of Youth Affairs & Sports  
NSS, PORGRAMME ADVISER'S CELL  
12/11, Jamnagar House, New Delhi-110011

20<sup>th</sup> November, 2014

To

Interested firms

**Sub: Quotation for transportation services (Bus & Car) during Republic Day Parade Camp, 2015 – reg.**

Sir/Madam,

NSS Programme Adviser's Cell, Ministry of Youth Affairs & Sports, Government of India is organizing NSS Republic Day Parade Camp, 2015 from 1 – 31 January, 2015. In this camp, 230 NSS Volunteers, Programme Officers and Officials will be participating.

In this context, quotation are inviting for transportation services during NSS Republic Day Parade Camp, 2015 on following terms & conditions :-

1. The bid will be given in **one sealed envelope**, superscripted **“Tender for transportation services – Bus/Car.”**
2. **The tender should be submitted in two separate sealed cover/envelop in two parts as under :-**
  - (a) **Technical bid** – Envelop should superscribed **“Technical bid for transportation services”** and it should contain all technical details i.e. EMD, latest I. Tax/S. Tax certificate, experience certificate.
  - (b) **Financial bid** – The second cover should contain the rates etc. as per Annexure – I and it should be superscribed **“Financial bid for transportation services”**.
3. The bidder will furnish the following documents alongwith the technical bid :-
  - (a) Proof of providing Bus/car to any organization in the last year.
  - (b) Copy of latest Income Tax return filed and the balance sheet.
  - (c) A demand Draft/bankers cheque of Rs. 10,000/- (Rupees ten thousand only) as earnest money deposit drawn on any nationalized bank in favour of “Accounts Officer, PAO (Sports)”. Name and address should be written on the reverse side of the DD/Bankers cheque. DD/Bankers Cheque should be kept in the separate envelop attached with technical bid.
- 4.1 The transporter will have to send the vehicle as per the direction of the Camp Director or his authorized person.
- 4.2 The bidding firm should have good conditions of buses and cars and must not be older. All the cars/buses must have valid permit to run in the territory of Delhi.
- 4.3 Only those vehicles in respect of which all the papers/conditions required by concerned Government Authorities are completed will be sent by the transporter for duty in the Camp.

- 4.4 The driver of the vehicle will obey the directions of the Camp Director or his authorized person only.
  - 4.5 The transporter will be expected to maintain punctuality.
  - 4.6 Any permission from Traffic Police/Transport Authority required during the camp will be the sole responsibility of the transporter concerned.
  - 4.7 Contracted hire charges will include everything including parking charges, if any. Dead mileage will not be given for more than 10 kms. in any case.
  - 4.8 In case of any mishappening/accident by the vehicle, the entire responsibility will be of the transporter.
  - 4.9 A daily record indicating time and mileage for each vehicle shall be maintained separately in Duty Slip.
5. TDS on payment wherever applicable will be deducted as per Income Tax Rule of Government of India. **The quotations should be inclusive of all taxes & same may be reflected in the quotation.**
6. Financial Bids of only those companies will be opened who are found eligible in Technical Bid. The contract can be terminated by this Ministry at any time without assigning any reason, if the work of the contractor is found unsatisfactory. In this respect, the decision of the Ministry shall be final and binding on the Contractors.
7. No denial will be accepted from the firm after the contract is awarded to the firm. In case of such denial earnest money will be forfeited and firm will be blacklisted forever. The Ministry reserves the right to reject any quotation in whole or in part without assigning any reason.
8. Quotation in sealed cover should reach to the NSS, Programme Adviser's Cell, Room No. 152-154, 12/11, Jamnagar House, New Delhi by 2.00 PM on 04.12.2014 and the quotation will be opened on the same day at 3.00 PM in the presence of bidders or their authorized representative.

Yours faithfully

(Dr. G. K. Tuteja)  
Programme Adviser (NSS)

**BID PROFORMA FOR TRANSPORTATION**

To

The Programme Adviser (NSS)  
NSS, Programme Adviser's Cell  
12/11, Jamnagar House, New Delhi

Sir,

In response to your letter No. F. No. P.29-1/NSS/PAC/2014 dated ....., calling sealed tenders for transportation during NSS Republic Day Parade Camp, 2015, we quote our rates as under :-

S. No.	Purpose	Vehicle	Rate (in Rs.) Per trip/Bus
1	Visit to Vijay Chowk/President House/ PM House/Vice President House (from Camp venue & back)	Bus	
2	For local sight seeing (all the point of Delhi/New Delhi)	Bus	
3	One day trip to Agra (Taj Mahal, Red Fort)	Bus	

**DLY (Non-AC) cars for local journey in Delhi**

S. No.	Type of car	Rate (in Rs.) (8 hrs/80 kms)	Charges for extra Km.	Charges for extra hours
1	Indica			
2	Innova			
3	Indigo			
4	Dezire (Model)			

We agree to abide by the terms and conditions unconditionally as given in above referred letter.

(Signatures of the Authorized Person  
with name, full address & Telephone Number)

(Seal)